**LBBVRCD Board Meeting Minutes**

Date: 2/20/25 Time: 10:00 am

*Attendees: Mike Byrne, Sid Stauton, Steve Lutz, Scott Seus, Allison West and Hanna Chittenden*

**Quick summary:**

The board reviewed grant opportunities, such as the Rural Business Development Grant ($97,000), the North Coast Resource Partnership Technical Assistance Grant ($15,000), and the Community Wildfire Defense Grant (up to $250,000). They also discussed collaborations with the North Coast Durable Collaborative, the North Coast Soil Hub, and the Cal FRAME Pilot Program. A motion was made to authorize Hanna to sign the NCDC MOU. Additionally, the board planned a special meeting to review a contract for the Klamath Cooperative Weed Management Area Coordinator. Form 700 was completed by Steve and Sid, and the EPA Groundwater Management Plan was suggested for potential project exploration.

* **Executive Session**
  + LBBVRCD board members and Jolene Moxin-Robinson, KSWCD board member, went into an executive session (45 mins)

**Financials:**

* **Banking Access to DM**
  + Scott and Mike are still working on getting banking access to Hanna
* **Property/Liability Insurance**
  + Board members will work on getting the check sent out
* **Payroll Taxes**
  + Ready to be signed at the payroll office

**NRCS Update:**

* The Tulelake NRCS office was not affected by the federal firings. Their work is continuing, and they are on track for the season.

**New Business:**

* **Rural Business Development Grant**
  + DM is currently working on writing the RBDG for Ag land technical assistance to support Ag business development.
  + Provides educational workshops, land assessments, technical assistance, project planning, and local—regional collaboration.
* **North Coast Resource Partnership Technical Assistance Grant**
  + DM is currently working on writing the NCRP TA grant for technical assistance toward private land juniper management
  + This funds a third-party TA supporter to provide project planning and grant writing
  + Our TA supporter will be Shasta Valley RCD if grant is awarded
  + Funding Request $15,000
* **Community Wildfire Defense Grant**
  + DM is currently working on writing a CWDG for the creation of a Community Wildfire Prevention Plan
  + Would like to include Tennant and asked board members for ideas for other towns to include
  + DM discussing with Shasta Valley RCD potential budget request suggestions and lessons learned from the Yreka CWPP
  + Working on receiving letters of support from local stakeholders
* **Job Posting**
  + DM created job posting for part-time field employee
  + Decided to pause hiring until funding is fully available from NACD grant that was awarded

**Collaborations:**

* **North Coast Durible Collaborative**
  + Reviewed MOU
  + Vote- To provide Hanna with the authority to sign the NCDC MOU.
    - Called Motion- Scott
    - Seconded- Sid
* **North Coast Soil Hub**
  + Went over the benefits of joining the sub-group of the North Coast Durible Collaborative
  + Waiting on NCSH Manager to bring a vote to their members for LBBVRCD to join
* **Cal FRAME Pilot Program**
  + Working on having a presentation at a board meeting to provide information about the program

**Agreement:**

* **Klamath Soil and Water Conservation District Contract for Klamath Cooperative Weed Management Area Coordinator** 
  + KSWCD is calling a special meeting for both boards to meet to review the contract

**Form 700:**

* Steve and Sid have completed

**EPA Ground Water Management Plan**

* Steve recommended to look into this grant for potential projects

**Action Items:**

* **Motion:** To allow Hanna to sign the NCDC MOU
* **Sign:** RBDG Resolution Letter for Grant Application